

117th Stated Meeting
of the Presbytery of Arkansas
June 4, 2011
Trinity Presbyterian, Little Rock, AR

Addenda Packet

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Note:

Two other packets “For Your Information: Financials” containing presbytery financial reports for the presbytery and “For Your Information: Flyers” containing flyers about opportunities and events around the presbytery are also posted on the website.

Committee on Administration Report
Presbytery of Arkansas
June 4, 2011

- I. Recognition of the generosity of our churches in their giving and acknowledgment of our shortfall.
- II. 2011 Insurance Policies have been reviewed and the Financial Audit for 2010 (see financials) has been received and all is in order.
- III. The following plan for replacing our Financial Administrator has been carefully and painstakingly developed by the Committee on Administration and is submitted to the Presbytery for information only:

A. TPF involvement

The Texas Presbyterian Foundation whose office is located in the Presbyterian Mission Center in Irving, Texas will provide some basic services for us. These will include:

- Accounts Payable (checks cut once a week)
- Deposit Posting
- Accounts Receivable
- Gift/Contribution Tracking by fund
- Basic payroll services (Peachtree Payroll service w/ACH Direct Deposit)
- Financial Reporting
 - Balance Sheet
 - Income Statement
 - Transaction History
 - Operating Account Reconciliation
 - Reporting
 - On-Line Account Access

B. In house staff involvement

1. The Communications Director's title and the position description will be changed to Director of Mission Support. In addition to those things now included in this position the job will also include:
 - Review coding and check totals and scans incoming checks for deposit; reviews receipts reports.
 - Collects or prepares vouchers for approval; submits check requests; reviews expenditure reports.
 - Notifies vendor on payroll changes; reviews payroll journal.
 - Prepares and reviews financial reports.
 - Monitors bank and investment accounts, loans
 - Monitors committee budgets.
 - Works with the Presbytery Treasurer.
 - Works with the Committee on Administration, specifically on budget hearings. Prepares the annual budget. Solicits pledges from congregations toward the budget.
 - Ensures that financial reviews or audits occur annually.

- Ensures adequate insurance coverage.
 - Maintain personnel records and updates the Personnel Manual.
 - Oversees maintenance of building and grounds.
 - Purchases and leases
2. The Director of Mission Support will sign off on vouchers and check requests as will the General Presbyter before check request will be forwarded to TPF for processing.
 3. The Director of Mission Support will have single check signature privilege on checks up to \$500.00 in case checks are needed before TPF can generate them. The second signature for those over \$500.00 would be from a list of ministers/elders approved by the Committee on Administration. Vouchers for these checks would require the signature and instruction of the General Presbyter, Moderator of Presbytery, or Moderator of General Council.
 4. Clerical staff will assist the Director of Mission Support by receiving and opening mail, coding and totaling checks in the presence of the Director of Mission Support, reviewing deposit reports.
- C. Redistribution of certain responsibilities
1. Nominations Committee staff support will shift to the Assistant Stated Clerk
 2. Representation Committee staff support will shift to the Assistant Stated Clerk
 3. Annual Statistical Reports staff support will shift to the Stated Clerk
 4. The General Presbyter will periodically review bank statements and the receipt of funds as recommended by our auditors
- D. Additional compensation
- Total additional in house monthly cost \$1282.50**
- E. Other Cost
1. Monthly Cost
 - TPF Services \$650.00
 - Bank Transaction Fees \$150.00
 - **Total \$800.00**
 2. One –time Conversion Cost
 - Set-up cost \$650.00
 - Travel \$600.00
 - Software/Hardware upgrades \$1500.00
 - **Total \$2750.00**
- F. Estimated Savings
- It is estimated that the savings to the Presbytery of having TPF handle the majority of our Financial Administrator work compared to having a full-time Financial Administrator will be approximately **\$30,000**.

IV. Farewell and thanks to Pauline Rhodes – Bill Galbraith & a member of the Committee on Administration.

The Presbytery of Arkansas has been privileged and blessed to have the financial leadership of Pauline Rhodes for a number of years. She will be sincerely and greatly missed, but we wish her the very best in her retirement.

Tribute to Pauline Rhodes

Resolution and Prayer

Whereas Pauline Rhodes has joyfully loved serving the Presbytery of Arkansas for over 12 years with intelligence and grace,

Whereas she has patiently answered countless inquiries and encouraged many church members and leaders,

Whereas she has managed well the care of the office and now the building entrusted to her so that all who entered would feel comfort and welcome

Whereas she has crunched numbers, paid bills, forecast budgets, created reports with an attitude of generosity and thrift in doing God's work with God's people

Whereas she has helped arrange avenues of service for hundreds of people through the committees, boards and councils of this presbytery

Whereas she has welcomed and inspired new colleagues and bid farewell to departing co-workers while maintaining steady leadership

Whereas she has befriended, remembered and prayed for Presbyterians as her sisters and brothers in the faith family

Therefore with thanksgiving we wish her well in retirement and we pray God grant Pauline, our sister, health and vigor, joy and peace, in her work and in her leisure, with her family and with her friends, in her travels and in her home. And all the people say Amen.

Report of the Stated Clerk
117th Stated Meeting of the Presbytery of Arkansas
June 4, 2011

FOR INFORMATION:

- 1) The Presbytery has received a letter over the signature of the presidents of the theological seminaries of our denomination, and those in covenant with the Presbyterian Church (U.S.A.) thanking us for contributing to the Theological Education Fund. Any congregation or presbyter may subscribe to the monthly e-newsletter at www.pcusa.org/subscribe-seminaries
- 2) The minutes of the 2010 meetings of the Presbytery of Arkansas have been read by and approved without exception by the Synod of the Sun Stated Clerk.
- 3) Communication from Presbyterian Historical Society: Records of the following churches have been placed on deposit in the archives—Dallas Oaks, Fort Smith; Valley Grove, Holly Grove; Lake Norfolk, Henderson.

FOR ACTION:

- 4) Administrative Commissions to install Rev. Rita Wilson as pastor of First, Yellville and to ordain and install Rev. Joy Carrington as pastor of Hopewell, Morrilton have submitted their minutes and bulletins.
- 5) Presbytery staff, on behalf of the Committee on Care and Nurture of Church professionals, has contacted all honorably retired members of the Presbytery of Arkansas so that the Stated Clerk could inform and the body vote on the following 2011 list of Honorably Retired Ministers, showing each minister's self-elected status as "active" (voting at Presbytery meetings and requesting excuse when unable to attend) or "non-active" (relieved of the need to attend Presbytery meetings):

Wishing to be considered ACTIVE in 2011: Ben Bateman, Art Bell, Dennis R. Bennett, William W. Branch, Donald K. Campbell III, Thomas S. Carter, Jim Chaffin, William Christman, Milton B. Davis, Guy Delaney, Heinrich B. Eiler, James P. Fleming, Orin M. Frank, Richard Frothingham, Howard H. Gordon, William F. Henning, Robert Hyatt, Sally Stockley Johnson, David S. King, David Laverty, Carlos Lopez, Burle D. Mattingly, Bill McWeeny, James B. Miller, Richard H. Miller, Leila L. Power, Jerry Rice, C. Michael D. Seitz, Richard Shinkle, Walter Swetnam, Frederick A. Taylor, Donald Trent, Joe Tropansky, W. Kennedy Uphan, Don Wardlaw, Darwin Wolfe.

Wishing to be considered NON-ACTIVE in 2011: Jerry L. Bedford, Joseph R. Boatwright, C. Victor Brown, William D. Carr, J. Donald Corley, Lloyd O. DeLong, Elva M. Douthat, Harold Duerksen, Stanley D. Farmer, Duane Farris, Laura Lee Fleetwood, William W. Ford, John Foss, Edsel Granger, Richard B. Hardie Jr., Raymond E. Hearn, Ed Holt, Gary M. Jones, Richard Knott, Harvard D. Kruizenga, Denton McLellan, Park H. Moore Jr., William A. Rail, Maurice E. Roberts, Jack Rorex, Reinhold Schmidt, Neil Segrest Jr., John R. Shell, Ernest B. Smith, Jimmie D. Thames, William Tucker, Thomas L. West, James E. Westbrook, Charles T. White, J. Q. Williams, Ann W. Young, Frank M. Young.

6) Administrative Commission, Vaughn Presbyterian Church, Bentonville

The Committee on Ministry requests that an Administrative Commission be formed, to inquire into and settle the difficulties of the Vaughn Presbyterian Church, Bentonville. (G-9,0503,a(4)[nFOG G-3.0109.0109b(5)]. If needed, members may be replaced by vote of the General Council, or the Presbytery upon the request of the moderator of the commission.

The Commission will:

- + inquire of and work with the session to develop a plan for education of members of the session, and instruction of officers upon their election by the congregation. (G-10.0102k,l)
- + work with the session in discerning the pastoral leadership needs of the church, and a plan for filling those needs;
- + be authorized to assume original jurisdiction if it is determined that the session, after thorough investigation, is unable or unwilling to manage wisely the affairs of the church particularly in regards to G-10.0102d [nFOG G-3.0201a,b], to provide for the worship of the people of God, including the preaching of Word, the sharing of the Sacraments, and for the music program, in keeping with the principles in the Directory for Worship . . .

Rationale:

September 2005 there was consultation with the Committee on Ministry (COM) the Committee on Preparation for Ministry (CPM) and the Temporary Supply of Vaughn Presbyterian Church, a candidate under care of Arkansas Presbytery, who was reported to be serving sacraments without permission of the presbytery. Consultations, supervision, and reports were filed with CPM and COM

October 2008 - after repeated failing the written ordination examination an alternate form of examination was approved, and the candidate who continued as Temporary Supply passed the alternate exam.

June 2009 - Vaughn Presbyterian Church elected a Pastor Nominating Committee and voted to call the candidate serving as Temporary Supply.

June 2010 - Arkansas Presbytery fails to sustain the examination of the candidate on the floor of presbytery.

September 2010 - The candidate stated that he wished to be removed from further consideration as a candidate of the PCUSA, the CPM voted to remove him from candidacy though he continued to preach each Sunday at Vaughn Presbyterian Church.

February 27, 2011 - session meeting was called by the person currently preaching, without the presence or knowledge of the moderator of session; the session was led in a discussion of possibly leaving the PCUSA.

After many conversations with the person who has been Temporary Supply and is now weekly pulpit supply, and the session, the COM understands the frustration of the congregation in desiring consistent, healthy pastoral leadership, and an understanding of how it can serve God and God's people. There has been little or no leadership development among the session members, and mixed reports to the session about presbytery meetings. An Administrative Commission will address these concerns.

The Administrative Commission for Vaughn Presbyterian Church, Bentonville, will function for one year, will have a budget of \$500, and will have the Stated Clerk Cathy Ulrich and General Presbyter Bill Galbraith as staff resource, and will make a final report to the Presbytery upon completion of its work.

The Stated Clerk will convene the Administrative Commission which will elect a moderator at its first meeting. The members of the commission will be:

Elder Lynn Condra, First Presbyterian, Fort Smith
Elder Susan Anderson, First Presbyterian, Springdale
Elder David Fleetwood, First Presbyterian, Bentonville
Elder Betty Jo Ezell, First United Presbyterian, Fayetteville
MWS Randi Henderson, Mt. Comfort, Fayetteville
MWS Andy King, First Presbyterian, Bentonville
MWS Stewart Smith, First Presbyterian, Springdale

Presbytery of Arkansas
Addendum Packet
Committee on Nominations Report
117th Stated Meeting
June 4, 2011

The Committee on Nominations moves the election of the following:

Committee on Administration

Mr. Darrell Fisher, Class of 2011	Hot Springs Village	Kirk in the Pines Presbyterian Church
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Congregational Care & Development

Rev. Randi Henderson, Moderator, 2011	Fayetteville	Mt. Comfort Presbyterian Church
Betsy Harris, Class of 2011	Dardanelle	First Presbyterian Church

Committee on Ministry, Class of 2012

Rev. Jim Chaffin	Hot Springs Village	Kirk in the Pines Presbyterian Church
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Respectfully submitted,

John Alderson, Moderator
Committee on Nominations

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Committee on Representation
2011 Statistical Report
Report to 117th Stated Meeting

1) Number of persons elected and serving Presbytery as of March 1, 2011: **215**.

- Persons counted have been nominated by the Committee on Nominations, or elected directly by the geographical clusters as officers, on committees, councils or boards of the Presbytery;
- The Cluster Organization has changed, so that there are now eight (8) clusters;
- Six (6) Administrative commissions are included this year;
- This number represents thirty-two (**32**) persons who serve in more than one place; they are counted multiple times – once for each chair they fill;

2) Number of different churches represented by persons elected: **63 of 88 churches**.

- **72%** of churches are participating in the work of Presbytery;
- The Hispanic Fellowship NCD participates;
- Persons counted above include seven (**7**) Pastors at large and fifteen (**15**) Honorably Retired Pastors, who are not associated with a particular congregation.
- The number of churches *participating* in the work of Presbytery has been very consistent over the past five (5) years (62 – 65). The *total number* of churches is declining, so that the percentage of participation is slowly growing (**67% -> 72%**).

3) Number of persons per cluster and percentage of group:

Cluster	Description	# Persons	% of total group
1	17 churches in Northwest AR; 1 NCD	43	20 %
2	8 churches in north central AR	15	7 %
3	8 churches in northeast AR	21	10 %
4	8 churches in east central AR	11	5 %
5	15 churches in south central AR	32	15 %
6	7 churches in west AR; 2 groups	16	8 %
7	13 churches in west central AR	28	13 %
9	13 churches in Pulaski County +	48	22 %
UNK	Unknown affiliation	1	< 1 %

4) Ages of persons and percentage of group:

Observation: The Youth Committee, comprised predominantly of young adults and youth, is not included in our count, because it is a subcommittee.

Age Group	# Persons	% of Total Group
25 & Under	2	1 %
26 – 35	9	4 %
36 – 55	66	31 %
56 - 64	60	28 %
64 and up	74	34 %
UNK	4	2 %

5) Marital Status of persons and percentage of group – no information.

6) Gender of persons and percentage of group:

Observation: These figures are closer to a 50/50 parity than has been the case in previous years..

Gender	# Persons	% of Total Group
Male	116	54 %
Female	99	46 %

7) Ethnic heritage of persons and percentage of group:

Ethnicity	# Persons	% of Total Group
African American	8	4 %
Caucasian	206	96 %
Hispanic	1	< 1 %
Asian	0	%
Native American	0	%
UNK	0	%

8) Type of ordination represented by number of persons and percentage of group:

Ordination	# Persons	% of Total Group
Clergy	94	44 %
Commissioned Lay Pastor	5	2 %
Elder	104	48 %
No-Ordained Laity	12	6

9) Number of persons with disabilities and percentage of group:

- Nine (9) persons report themselves having a disability; 4%.
- The nature and severity of the disabilities were not reported.
- This category has never been clearly defined, and is therefore difficult to quantify.

10) Churches that do not have any staff or members serving (25 churches):

- a) Alma, First (Cluster VI)
- b) Atkins, Memorial (Cluster VII)
- c) Beebe, First (Cluster VII)
- d) Bentonville, Vaughn (Cluster I)
- e) Brinkley, First (Cluster IV)
- f) Cane Hill Church, Cane Hill (Cluster I)
- g) Farmington, Walnut Grove Presbyterian (Cluster I)
- h) Gamaliel, One-o-One (Cluster II)
- i) Gravette, First (Cluster I)
- j) Huntsville, First (Cluster I)
- k) Hardy, Spring River (Cluster III)
- l) Heber Springs, First (Cluster VII)
- m) Helena, First (Cluster IV)
- n) Marianna, First (Cluster IV)
- o) McGehee, First (Cluster V)
- p) Morrilton, Hopewell (cluster VII)
- q) Mountain Home, First (Cluster II)
- r) Newport, First (Cluster III)
- s) North Little Rock, First (Cluster IX)
- t) Paragould, First (Cluster III)
- u) Pea Ridge, Mount Vernon (Cluster I)
- v) Pine Bluff, Faith (Cluster V)
- w) Russellville, Central (Cluster VII)
- x) Stuttgart, First (Cluster IV)
- y) West Helena, Cleburne Avenue (Cluster IV)

11) Recommendations to Presbytery (no motion or vote required):

- With respect to **Item 1**: The practice of one person serving in more than one elected capacity in a given year is to be avoided when possible. While we are grateful to those who are generous enough to serve in multiple capacities, we would encourage broader participation from the body of Christ.
- With respect to **Item 5**: Very few responded to questions about marital status. We have the sense that this is not an issue when considering persons for nomination. *We recommend that the category of marital status be dropped in future.* The category could always be included in future years if a concern arises that those of a particular marital status are discriminated against.
- With respect to **Item 9**: In the interest of bringing greater clarity to the category of 'disability', *we recommend that in future respondents be asked to reply to category of disability: vision, hearing, mobility.*

MISSION COMMITTEE
Presbytery of Arkansas
June 4, 2011

Our presbytery's Manual of Operations charges your Mission Committee to "resource the congregations in the Presbytery of Arkansas as they seek to bear witness to Christ in their worship and work in the areas of mission and evangelism locally and throughout the world."

Members of our committee are: Maybeth Johnston, Jim Freeman, Gordon Garlington, David Lysobey, Steve Merrin, Rosilee Mugley, Nancy Benson-Nicol, Emmett Powers, Judy Steen, and ex-officio, our presbytery's Mission Advocate, Bill Branch, and our staff resource person, General Presbyter Bill Galbraith.

We appreciate the hospitality of First Presbyterian, Conway, where we meet, our last meeting being March 12, 2011, and our next June 18, 2011. We report for information the following recent actions:

FOR INFORMATION

1. We were pleased to help make possible our presbytery's continuing work in our covenant relationship with the Presbytery of Lacandon in Mexico. Funds helped send Susie Carter Wiggins, Presbytery of Arkansas' Minister of the Word and Sacrament candidate and Louisville Seminary student, and Liz Branch, Westover Hills elder, to participate in the meeting of the Ladies Society of the Presbytery of Lacandon held at Betania Church in Plan de Ayutla, Chiapas, on March 11-13, and also to send the team of Heather Kilpatrick, Roger Haak, William Freeman, Debbie Freeman, Lindsay Freeman, Healey Ikerd, Liz Branch, Ted Belden, Leslie Belden, Bill Branch, and Will Branch on the annual mission trip to Chiapas on March 19-26, 2011.
2. The Committee was pleased to be one of the funding partners that helped make possible the Ukraine Solar Powered Water Project that saw two of our Presbytery of Arkansas' leaders, Mary Beth and David Lysobey of the Barr Memorial Church in Norman, helping lead a team that traveled to that nation in March of 2011 to install a water system that now provides clean water for an indigent community there.
3. We endorsed a Mission Network grant proposal to the Synod of the Sun from the Presbyterian Village of Little Rock that, if approved, would provide an improved and updated sound system for the Village's worship services and other activities.
4. We recommended to the Presbytery Council that the offering for the June 4, 2011, meeting of presbytery be designated to benefit our presbytery's continuing Covenant Partnership with the Presbytery of Lacandon in Mexico, and that the recipient of the offering at the October 14-15, 2011, meeting be our annual Cents-Ability project.
5. The recipients of the Cents-Ability offerings for 2011 were recommended. They are: International – Joining Hands, a project of the PCUSA Presbyterian Hunger Program; National: Katrina/Rita Long Term Recovery, another PCUSA Hunger Project;

State: A hunger project to be determined, serving the southeastern Arkansas region.

6. We authorized up to \$1,000 to send two persons from the Presbytery of Arkansas to the PCUSA's national evangelism conference, *Engage*, to begin August 12, 2011, an intensive workshop designed to help congregations learn practical ways of engaging in personal evangelism and to cultivate a culture of disciple-making in their churches.
7. We approved a Seed Grant from the Reverend David Gill for the Ferncliff Garden, Nutrition, Education and Outreach project. The grant will enable the hiring of an Eco-Steward to run the vegetable garden project from May to July, with Ferncliff providing room and board.

We also approved Seed Grants for Grace Presbyterian Church of Little Rock and First Presbyterian Church of Jonesboro for summer programs that will provide lunch And recreation for youth from underprivileged neighborhoods.

8. Our Committee is continuing to work on implementing our 2011-2013 Unified Mission Emphasis of Hunger. A survey is included with the addendum packet for this meeting of presbytery, the results of which will help us as we move forward in finding ways we can be most effective in terms of making a difference for hungry Arkansans. We encourage each congregation to complete and return the questionnaire!

4. If the Presbytery of Arkansas could assist you in developing a program for helping to feed the hungry and undernourished in your community, how would you rate these ways of helping?
- a. Training to develop leaders and volunteers? 1 2 3 4 5 (1=low, 5=high)
 - b. Assisting in surveying your community for possible needs? 1 2 3 4 5 (1=low, 5=high)
 - c. Providing funds to assist in beginning a food distribution ministry? 1 2 3 4 5 (1=low, 5=high)
 - d. Providing funds to buy freezing and cooling equipment, shelving, etc. 1 2 3 4 5 (1=low, 5=high)
 - e. Networking with other community programs to communicate and develop projects? 1 2 3 4 5 (1=low, 5=high)
5. If you do not have a feeding ministry now, do you foresee your church starting one in the future if you had assistance through the presbytery? If so, when would you like to get started?
6. Our presbytery's Mission Committee is studying how best we could make use of the funds we will have available for our 2011-2013 Unified Mission Emphasis on Hunger? In what ways do you think these funds might be most effectively put to use to alleviate hunger in our state?
7. Please list any other suggestions or questions that you have for the Mission Committee as they work on the Unified Mission Emphasis on Hunger. Thank you!

REPORT TO PRESBYTERY OF ARKANSAS

June 4, 2011

Motion from Ferncliff Board of Trustees seeking presbytery's concurrence with the Board's election of Rev. Joe Tropansky, Honorably Retired, of Bella Vista to the board in the Class of 2012. (This is an unexpired term open by the resignation of a member of the board who is relocating.)