

# 2018 CHECK REQUEST VOUCHER

Account No.

and

Description of Event or Item:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date:

Requested by \_\_\_\_\_  
 (please sign) DO NOT SEND TO THE PRESBYTERY OFFICE WITHOUT MODERATOR'S SIGNATURE

Moderator/Designate \_\_\_\_\_  
 (please sign)

**For Office Use:**

\_\_\_\_\_

**Payable To:**

Name \_\_\_\_\_

Address \_\_\_\_\_

City/State \_\_\_\_\_ Zip \_\_\_\_\_

(Mail to: other than payee)

\_\_\_\_\_

**PAYABLE FOR:** (please attach sales slips/invoices)

Per Diem: Breakfast \$8.00, Lunch \$10.00,  
 Dinner \$12.00, total per day \$30.00  
 Lodging \$80.00 per night

|                                |    |          |
|--------------------------------|----|----------|
| Travel _____ miles x 25¢ _____ | \$ | _____    |
| Air _____ Parking _____        | \$ | _____    |
| Car Rental _____ Cab _____     | \$ | _____    |
| Meals: # _____                 | \$ | _____    |
| Lodging: # of nights _____     | \$ | _____    |
| Telephone: _____               | \$ | _____    |
| Postage: _____                 | \$ | _____    |
| Supplies: _____                | \$ | _____    |
| Refund/Reimbursement _____     | \$ | _____    |
| DVD/Book/Magazine Etc. _____   | \$ | _____    |
| Other : See Description _____  | \$ | _____    |
| Total Amount of Check          |    | \$ _____ |

Mail this form to:

Presbytery of Arkansas  
 9221 N. Rodney Parham Road  
 Little Rock, AR 72227

I wish to donate this amount as a tax deduction to the Presbytery of Arkansas

\* Books close Dec. 31st, office closes Dec. 21st      Office Use:  
 \* Keep a copy of what you send.

**7000 COORDINATING TEAM**

7000-01-1-000 Meeting Expense, Meals, Worship  
 7000-06-1-000 Gifts & Awards  
 7000-09-1-000 Moderator's Expense  
 7000-10-1-000 Vice Moderator's Expense  
 7000-20-1-000 Presbytery Workshop/Speaker  
 7000-31-1-000 Background Checks

**7100 ADMINISTRATION**

7100-01-1-000 Admin/Meeting Expense & Fin. Review  
 7100-04-1-000 Debt Reduction Contingency (e.g. appraisal)  
 7100-05-1-000 Loan Payments

**7200/7700 CHURCH AND ITS MINISTRIES**

7200-01-1-000 Committee on Preparation for Ministry—  
 Travel, food, lodging, supplies, etc.  
 7200-02-1-000 Committee on Preparation for Ministry—  
 Cont. Ed., Emergency Fund, etc.  
 7700-01-1-000 COM—Travel, food, meetings  
 8000-01-1-000 Committee on Preparation for Ministry—  
 Meeting Expense  
 8000-03-1-000 Wellspring Renewal Center Contract  
 8000-09-1-000 Committee on Preparation for Ministry—  
 Candidate Eval.,Retreat, Background  
 Checks

**7300 YOUTH, YOUNG ADULTS & CAMPUS MINISTRY**

7300-29-1-000 Campus Ministry-All  
 7300-32-1-000 Collegiate Ministry—Schol. for Confs.  
 7300-71-1-000 YAT—Travel, meals, lodging  
 7300-73-1-000 YAT—Scholarships  
 7300-74-1-000 YAT—Triennium, All Expenses  
 7300-75-1-000 YAT—YAD at Presbytery  
 7300-76-1-000 YAT—Sr Hi YouthQuake, All Expenses  
 7300-77-1-000 YAT—Jr Hi YouthQuake, All Expenses  
 7300-78-1-000 YAT—Montreat, All Expenses  
 7300-79-1-000 YAT—JrHiJubilee, All Expenses  
 7300-84-1-000 Young Adult Ministries  
 7300-86-1-000 YAT—Leadership Development  
 7300-98-1-000 YAT—Mission Events

**7500 FUTURE OF THE CHURCH**

7500-01-1-000 Administrative and Listening Expenses  
 7500-06-1-000 Black Caucus  
 7500-09-1-000 New Ministry Initiative  
 7500-15-1-000 Lilly Grant Matching Funds  
 7500-20-1-000 1001 New Worshipping Communities  
 7500-21-1-000 Arkadelphia/West End Support  
 7500-25-1-000 Presbytery Technology Needs  
 7500-28-1-000 Smaller Church Misc.  
 7500-40-1-000 Annual Spring Retreat  
 7500-53-1-000 Laotian Ministry  
 7500-92-1-000 CRE Support  
 7500-98-1-000 Harlis Wright—Pine Bluff (salary support)

**7300/7600/8300/9400 MISSION OF THE CHURCH**

7300-01-1-000 Administrative/Meeting Expense  
 7300-10-1-000 Special Training events/presbytery  
 7300-20-1-000 Hispanic Resources Grants  
 7300-21-1-000 Ferncliff Support/Summer Camp  
 7300-30-1-000 AR Presbyterian Pilgrimage  
 7300-41-1-000 Diversity—scholarship  
 7300-90-1-000 Resource Center—Resources  
 7300-91-1-000 Resource Center—Admin. Expense  
 7600-03-1-000 Scholarships for Mission Trips  
 7600-05-1-000 International Mission Emphasis  
 7600-26-1-000 Arkansas Interfaith Conference  
 7600-44-1-000 Lyon College  
 7600-45-1-000 Presbyterian Village Support  
 7600-49-1-000 University of the Ozarks  
 7600-51-1-000 Vera Lloyd Home  
 7600-54-1-000 Justice Issues  
 7600-62-1-000 Unified Mission Emphasis/Evangelism  
 7600-96-1-000 Solar Under the Sun  
 8300-01-1-000 Pres. Women—Meeting Exp., Travel, etc.  
 8300-07-1-000 Pres. Women—Spring & Fall  
 Retreats, Synod Gathering  
 9400-01-1-000 Disaster Preparedness—Admin. Exp.

**7800 NOMINATIONS**

7800-01-1-000 Administrative Expense

**8100 REPRESENTATION**

8100-01-1-000 Administrative Expense

**9317 PERM. JUDICIAL COMM.**

9317-00-2-000 Administrative Expense

**8400 PRESBYTERY OFFICE**Admin. & Planning

8400-01-1-000 Supplies/Office Expenses  
 8400-02-1-000 Utilities/Telephone  
 8400-03-1-000 Copy Machine  
 8400-05-1-000 Technology  
 8400-07-1-000 Replace Equipment  
 8400-09-1-000 Insurance  
 8400-10-1-000 Miscellaneous Expenses  
 8400-12-1-000 Maintenance (Bldg. & Grounds)  
 8400-13-1-000 Stated Clerk Expenses (Travel,  
 computer, etc.)  
 8400-15-1-000 Assistant Stated Clerk Expense  
 8400-17-1-000 Administrative Commissions/  
 GA/Synod Commissioners  
 8400-22-1-000 K. Rich—Travel  
 8400-24-1-000 N. Thompson—Travel  
 8400-25-1-000 S. Smith—Professional Exp.  
 8400-29-1-000 Salaries  
 8400-30-1-000 Pension/Major Medical  
 8400-31-1-000 S. Smith—Cont. Education  
 8400-33-1-000 Payroll Taxes  
 8400-34-1-000 S. Smith—Housing  
 8400-37-1-000 K. Rich—Cont. Education  
 8400-40-1-000 S. Smith—FICA  
 8400-41-1-000 N. Thompson—Cont. Education  
 8400-46-1-000 Repay CC&D  
 8400-49-1-000 H. Lahodny—Travel  
 8400-50-1-000 M. Vinson—Travel  
 8400-51-1-000 H. Lahodny—Cont. Education  
 8400-52-1-000 M. Vinson—Cont. Education