

MINUTES OF COMMISSION TO ORDAIN/INSTALL

The Administrative Commission elected by the Presbytery of Arkansas to ordain/install

_____ as

Pastor/Associate Pastor of _____

_____ met on Sunday, (date)

_____ at (time) _____ at (place) _____ and was called to

order by the moderator, _____, who opened the meeting with prayer.

_____ was elected to serve as clerk of the commission.

The following members of the commission, constituting a quorum, were present,

Ministers of the Word:

Elders and congregation of membership:

Invited to sit with the commission was/were _____

of the Presbytery of _____.

The printed order of worship was (adopted, amended) and it was voted that the minutes of this meeting be approved by the moderator and the clerk. The commission adjourned to the sanctuary for the service of worship. The meeting was closed with the benediction by the newly ordained/installed minister.

Attest: Moderator _____,

Clerk _____.

Please return with 3 copies of the worship bulletin (and send a digital picture of the Administrative Commission with Candidate by e-mail to pbyarkansas@sbcglobal.net) to:

Stated Clerk

Presbytery of Arkansas

9221 N. Rodney Parham Rd.

Little Rock, AR 72227