

Presbytery of Arkansas
Congregational Care and Development (CC&D) Committee
Small Church Grant Application

The following information is requested by CC&D from congregations applying for Presbytery of Arkansas Small Church grants:

1. A brief (1-3 page) proposal, approved by your Session, providing:
 - a. Purpose and need for the grant,
 - b. Ministry impact if the grant is provided/declined,
 - c. Total cost of the project, churches financial participation (on hand and projected), other grants being requested and amount requested from the presbytery through CC&D, and
 - d. Timing of planned expenditures and receipt of granted funds.
2. A copy of your congregation's Ministry or Mission Plan.
3. A copy of the following financial information in your normal format:
 - a. A summary of all liquid assets and liabilities with current balances,
 - b. Your last full year's budgeted and actual income and expenses,
 - c. Your year-to-date budgeted and actual income and expenses,
 - d. Your projected annual budgeted income and expenses for years for which incremental grant funding is requested. (Required for incremental multi-year grant requests only.), and
 - e. Your most recent Financial Review Report (Ref. BOA G10.0401d.)

CC&D requires a progress report for the funded project at least quarterly from the date the grant is received and for the duration of the project.

The CC&D Committee normally meets six times annually, the first Tuesday in January, March, May, August, October and December. Except for emergency requests your grant application is requested to be submitted to the committee at least two weeks prior to scheduled meeting dates. Grant requests exceeding CC&D's budget allocation or currently available funds may be forwarded by CC&D with justification to the Presbytery's Committee on Administration or other possible sources of funds for their consideration.

The CC&D Committee